

The Bytes

FastTrack Service



BYTES
SOFTWARE SERVICES



Guide to Success

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3. What is FastTrack?

FastTrack is a service provided by Bytes that is designed to help you make a smooth, straightforward transition to Microsoft 365. This includes Office 365, Windows 10 and Microsoft Enterprise Mobility + Security (EMS).

Bytes FastTrack guarantees that your business will have a full suite of best practices, tools, remote assistance and resources at your disposal throughout the deployment

and adoption stage of Microsoft 365, but also as an ongoing benefit available for the life of your subscription.

FastTrack is delivered by Bytes Specialists and is included in your eligible Microsoft 365 subscription at no additional cost.

4. The FastTrack Journey

Your journey with Bytes FastTrack is made up of three stages:

1. The Envision Stage.

You will create a FastTrack success plan by defining your organisation's vision.

2. The Onboard Stage.

You will work remotely with a Bytes FastTrack Specialist to prepare your environment.

3. The Drive Value Stage.

You will create an adoption plan to drive usage and execute your goals.

FastTrack is there to help you no matter what stage of your digital transformation you are at. Whether you're planning your initial rollout, onboarding additional users, migrating existing data or driving end-user adoption, Bytes will work with you every step of the way.

Want to know if you're eligible for FastTrack?

FastTrack portal access for self-serve planning & training

All customers

Ongoing access to FastTrack engineers or Bytes Specialists

150 + seats

Data migration

500 + seats

When you're ready to engage with FastTrack please speak to your Bytes Account Manager or email: tellmemore@bytes.co.uk

The FastTrack Journey



1. Envision Stage

The first stage of your journey is the Envision Stage. This stage is focused on defining your vision and creating a Success Plan for the rollout of Microsoft 365. This will involve understanding what tools and resources you have access to from the Bytes FastTrack service, so that you can accurately estimate your specific resource needs.

During the Envision Stage it is critical to identify what your organisations goals and priorities are, assess your local infrastructure requirements, calculate timing and plan for how you intend to measure success in the future. You will also plan best practices to educate your employees on the new Microsoft services, to ensure you see an increase in employee productivity and immediate benefits to your business.

Bytes FastTrack will work closely with your internal teams. This partnership between Bytes and your organisation will ensure you have onsite and local support.



2. The Onboarding Stage

During the Onboarding Stage you will work remotely with the Bytes FastTrack team to prepare your environment.

If you don't have the internal resources to manage your digital transformation, then contact us to perform the project management responsibilities on your behalf. Bytes FastTrack Specialists can provide guidance for the setup, configuration and provisioning of your services.

Understanding your environment – Based on your subscription, Bytes FastTrack Specialists can provide remote assistance to aid you in creating your Success Plan. We can guide you through an analysis and remediation process for each service you elect to deploy.

Getting up and running – We will work with you to activate your tenant, add a domain, transition pilot users, and validate network connectivity as well as other relevant activities specific to the service you are deploying.

Moving your data – FastTrack provides guidance on migrating your data. You will need to complete an assessment first to understand where FastTrack will play a role in the migration.



3. The Drive Value Stage

The goal of Bytes' FastTrack service is to help you realise the value of your Microsoft investment, onboard your employees and provide guidance to manage the services you've adopted.

Bytes FastTrack Service will provide you with a set of tools and guides to drive successful adoption of Microsoft 365. Leveraging these tools and resources at each stage of your journey will ensure that your employees are prepared for the change happening in their work environment. It'll also mean that your employees can take full advantage of the technology available to them and maximise their productivity with the ability to access their information from anywhere, at any time.

Moving email to the cloud

Microsoft Exchange Online gives employees 50 GB or more of storage for all their messages and ensures their data is secure. FastTrack guides you through the process to get your organisation ready to use Exchange Online by discussing best practices and fundamental baseline security.



Moving files to the cloud

OneDrive for Business makes life easier for your users as they can quickly find, share, and work on their content and collaborate with others in real time. For eligible Office 365 customers with 500+ seats, FastTrack can help you move your files to OneDrive for Business.



Communication in the cloud

Microsoft Teams is a hub for teamwork, a chat-based workspace that enables teams to be more productive by providing them with a single and secure location that includes everything a team needs. FastTrack helps you to get Teams up and running in your organisation.



Application compatibility

FastTrack now offers the Desktop App Assure Service to address issues with Windows 10 and Office 365 ProPlus app compatibility as part of your shift to a modern desktop, should you find application compatibility issues.



How Bytes FastTrack supports you

Collaboration in the cloud

SharePoint Online allows you to create, review, approve and publish content as well as address auditing and compliance requirements. FastTrack helps you provision SharePoint Online through a combination of tools, documentation and guidance. We can assist in migration of local file shares and SharePoint sites to the cloud if you have an eligible subscription and 500+ seats.



Deploying Office 365 ProPlus to your local desktops & mobile devices

FastTrack can assist with the local deployment of the Office 365 ProPlus client to your employees' desktops and mobile devices. You will receive help in assessing and preparing your environment for initial deployment and assistance on configuring update settings.



Enterprise Mobility + Security

With this suite you can manage data inside Office Mobile apps as well as your line-of-business and third-party apps. FastTrack for Microsoft 365 enables an integrated mobility solution, as well as providing the visibility and insights required to quickly pinpoint and resolve issues or threats.



Why engage with The Bytes FastTrack Service

Engage with Bytes for FastTrack and receive multiple business benefits:

- » **Service Enablement Guidance**
- » **Online resources and tools available to all customers**
- » **Ongoing access to Bytes FastTrack specialists (150+) seats**
- » **Remote Planning Workshops**
- » **Active Directory Remediation guidance**
- » **Network, DNS, tenant and user setup guide**
- » **Expert guidance for supported services**
- » **Email and file migration (+500 seats)**

By engaging with Bytes FastTrack during your digital transformation you will benefit from a whole host of complimentary services and the option to add on additional benefits including*:

- » **Pre and post implementation health checks**
- » **Creation of Proof of Concept**
- » **Migration assistance**
- » **Backfill BAU resources**
- » **Microsoft Premier Support backed cloud services**

Utilise FastTrack services for deployment and migration assistance for Exchange Online, O365 ProPlus, SharePoint Online, Teams, Yammer, Azure Active Directory Premium, Azure Advanced Threat Protection, Intune, Azure Information Protection and Microsoft Cloud App Security

Next Steps:

- » **Speak to your Bytes Account Manager who will book an exploratory call**
- » **Once set up, you will have access to granular reporting to aid cloud adoption**
- » **You will be aligned with a Bytes FastTrack Success Manager**
- » **You will be provided with guidance and documents needed to make a start**

Eligible Plans for FastTrack Services

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MICROSOFT OFFICE 365

Office 365 Business
Office 365 Business Essentials
Office 365 Business Premium
Office 365 A3
Office 365 A5
Office 365 Enterprise E1
Office 365 Enterprise E3
Office 365 Enterprise E4
Office 365 Education E5
Office 365 Enterprise F1
Office 365 US Government G1
Office 365 US Government G3
Office 365 US Government G4
Office 365 US Government G5
Office 365 US Government F1
Office 365 ProPlus

ENTERPRISE MOBILITY + SECURITY

Microsoft Azure Active Directory Premium
Azure Information Protection
Microsoft Intune

MICROSOFT 365 ENTERPRISE

Microsoft 365 E3
Microsoft 365 E5
Microsoft 365 Business

MICROSOFT 365 EDUCATION

Microsoft 365 A3
Microsoft 365 A5

MICROSOFT EXCHANGE ONLINE

Exchange Online Plan 1
Exchange Online Plan 2
Exchange Online Kiosk
Exchange Online Advanced Threat Protection

MICROSOFT PROJECT ONLINE

Project Online Essentials
Project Online Professional
Project Online Premium

MICROSOFT SHAREPOINT ONLINE

SharePoint Online Plan 1
SharePoint Online Plan 2

MICROSOFT ONEDRIVE FOR BUSINESS

OneDrive for Business with Office Online
OneDrive for Business Plan 1
OneDrive for Business Plan 2

MICROSOFT SKYPE FOR BUSINESS ONLINE

Phone System
Calling Plan
Audio Conferencing
Skype for Business Online Standalone Plan 1
Skype for Business Online Standalone Plan 2

OTHER PLANS

Microsoft Teams
Microsoft StaffHub
Microsoft Yammer Enterprise
Power BI

INELIGIBLE PLANS

Exchange Online Archiving
Exchange Online Protection
Microsoft Office 365 Dedicated and
ITAR/Federal Plans
Office 365 operated by 21Vianet